

AINSWORTH LIBRARY BOARD OF TRUSTEES MEETING

May 11, 2017

Chairperson, Helen Duke called the meeting to order at 6:00pm. Those present at the meeting were board members, Maggie Sample, Marvine Lasell, Marsha Martin, Bill Johnson, also, present were Sarah Snow, Librarian, Tim Betts clerk.

The first order of business was a presentation by Tim regarding the technology use in the library. The board found the information helpful and wanted to know how much time Tim devoted each week on the electronics. About 2 hrs a week.

The Friends of the Library sent a letter in lieu of their presence at the meeting, inviting one of the board members to come to their meetings.

Secretaries report was amended and Bill made a motion to accept the amended report and Marsha seconded the motion.

Treasurer's report was presented by Marsha. The only thing that the board asked for was an additional report on the libraries personal checking acct. Marsha said she would see to that. The assets in the personal checking account as of 5/9/17 were \$17,500. The 4 mutual funds amount to \$70,202. The 2 CD's in the amount of \$8,705. We also have some TD bank stock that Marsha will be reviewing in the near future. The fundraiser that the Board did has brought in a total of \$2,937 including the jar proceeds. Maggie made a motion to accept as written and Bill seconded and the motion carried.

Librarian's report. Sarah said the appreciation day for May was cancelled because so many people are not able to attend. Will reschedule at a later date. Sarah will invite Mya, our elementary school student, to come to a board meeting. Maggie made a motion to accept the librarian's report and Bill seconded. The motion carried.

Old Business. The safety deposit box key was returned by Ann, our former Treasurer. Bill and Maggie handed out the draft of the library policy for everyone to review and make comments on at the next meeting.

New business: Helen reported that everything is going well in preparation for the June tea fundraiser on June 3. Bill reported on the upcoming library repairs, railing in the back and a motion light by the back door. Replace the front storm door and the risers on the front steps, also the front sign is being worked on and the roof will be painted. A rough estimate of the expenses is \$2,879. The motion to approve the repairs includes a cap of \$3,000. Maggie made a motion and Marvine seconded and the motion carried. Bill reviewed the 2017 and 2018

budgets which indicate that the bottom line will support these expenditures. A motion was made to increase the clerk's hours to 16 hrs per week effective 5/15/17. The motion was made by Marsha and Bill seconded and the motion carried. A motion was made by Maggie to extend Friday hours to 7:00 and Marvine seconded. Bill made a motion to increase the librarian's per hour rate to \$17 per hour effective May 15, 2017. Maggie seconded the motion and the motion carried.

Bill made a motion to go into executive session and Marvine seconded the motion to discuss the Librarian's evaluation. We entered into executive session at 7:35 pm and ended at 7:45 pm. Our next meeting will be Thursday, June 15, 2017 at 6:00pm. The motion was made by Marsha and Bill seconded to adjourn and the motion carried.

Respectfully submitted

Maggie Sample, Secretary