

AINSWORTH LIBRARY BOARD OF TRUSTEES MEETING

April 20, 2017

Chairperson, Helen Duke, called the meeting to order at 6:00 pm. Present at the meeting were board members, Bill Johnson, Marvine Lasell, Helen Duke and Maggie Sample. Librarian Sarah Snow. Karen Bell, representing the Friends of the Library. Also present were clerks Tim Betts, Rachel Rose and Monique Hayden.

The meeting commenced with introductions of the library clerks who described their duties. Tim also in addition to regular clerk duties, is a great asset as far as the technical aspects of the library are concerned. The clerks had suggestions for the Board on how to make the library better, (programs, physical aspects of the building and parking).

The Secretary's report was read and Bill made a motion to accept and it was seconded by Marvine. The vote was unanimous.

The Treasurer's report will be presented next meeting when Marsha is healed from her surgery.

The Librarian's report included hiring of Don Thurber to do the lawns this summer at a cost of \$30 each time.

Sarah had concerns about use of the library after hours without anyone being made aware of people using it. It was decided to send a letter to all the people who hold keys to the library stating that either Helen or Sarah need to be notified if anyone wants to use the library after hours. Everyone who has a need to use the library after hours will need pre authorization. Also Tim and Sarah are keeping track of the number of copies made from the copy machine as there seems to have been a great increase of late.

Maggie made a motion to accept the librarian's report and Bill seconded the motion. The motion carried.

Bill gave a report on the progress of editing the library bylaws. Also Bill reported on the gross amount received from the recent fundraiser which was \$2,880 plus jar donations of \$25.

New business: Maggie made a motion and Marvine seconded the motion to continue to have an ad in the high school year book. At this time Bill made a motion to pay the librarian @ her current rate for 30 hours per week effective the week of April 24, 2017. Maggie seconded the motion and the motion carried.

The friends of the library will have a book sale on the library lawn on May 20, 2017 from 9:00 am to 1:00 pm.

The BOT will hold a fundraiser on June 3, 2017 at 1:00 pm at the Masonic Hall. This will be a formal tea put on by the Duke family. Set up will be on June 2. There will be a charge of \$15 per person. Children will be charged less. We will also have a raffle.

The BOT will be hosting staff appreciation day on Saturday May 13, 2017 at 3:00 at the Library. At this time Maggie made a motion to have Ann Hegarty's name removed from the safety deposit box as she is no longer on the board. Helen Duke's name will be put on in her place. Bill seconded the motion and the motion carried.

The board set the next meeting date for May 11, 2017 at 6:00pm.

Marvine made a motion to adjourn and Bill seconded.

Respectfully submitted

Margaret G. Sample, Secretary