

AINSWORTH PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

DECEMBER 14, 2017

CALL TO ORDER Chairperson, Helen Duke called the meeting to order at 6:00 pm. Board members present were Helen Duke, Bill Johnson, Marsha Martin and Karen Bell from the Friends. Sara Snow was also in attendance.

Bill made a motion to be appointed temporary secretary for this meeting and Marsha seconded the motion and the motion carried.

FRIENDS REPORT Karen reported a total of \$142.00 from the bread sale at the Christmas festival. Then she presented window blind samples from True Colors, which they will install. There are 14 windows involved for a total cost of \$2,095.00. The Friends have requested that the Library contribute \$500.00 towards the cost. She was advised that the Board would discuss it later in the meeting with other budget matters. After expressions of appreciation from the Board then Karen left the meeting.

Bill requested that the topic regarding the bylaws be addressed at this time. The Board agreed to this. Bill made a motion that the bylaws be amended to permit the Chairperson to vote on all matters and motions that come before the board. This change will be effective immediately. The motion was seconded by Marsha and the motion carried.

SECRETARY'S REPORT Bill made a motion that the secretary's report be accepted. Bill added that the Board would like clarification of the fund raising committee members. The committee consists of Helen Duke and Marsha Martin and Sara Snow. The committee has been authorized to plan the effort and compose a letter and any other matters that would be pertinent to the fund raiser. Marsha seconded the motion with the above changes. The motion carried.

TREASURER'S REPORT Bill made a motion to accept the treasurer's report and Marsha seconded the motion and a discussion ensued regarding what financial statements are sufficient for future meetings. 1. Town Budget Status Report, 2. Previous months income and disbursements from the Library's checking account. 3. Profit and Loss from check register from July 1, 2017. After discussion the motion was carried. It was agreed by the Board not to provide the \$500 for blinds that the Friends requested.

LIBRARIAN'S REPORT Sara stated that the computers are down again and she would like permission to hire a professional IT person to get them running again. It was agreed that the librarian has full authority to hire people to take care of these types of services for the library.

OLD BUSINESS There was discussion regarding the plaques for the Beth Warrell bench and the Will Knight bookcase. It was agreed that Marsha would select whatever she deems appropriate. There was a discussion regarding an annual appeal letter. The board discussed the pros and cons at length for an annual appeal letter. Marsha made a motion that the committee proceed with the campaign and Bill seconded the motion and the motion carried.

NEW BUSINESS Bill made a motion to move the discussion regarding the VELI STEM grant be moved to the February 2018 board meeting. Marsha seconded the motion and the motion carried.

Marsha made a motion to enter executive session at 8:05 pm and Bill seconded the motion and the motion carried. Marsha moved to exit executive session at 8:20 pm and Bill seconded it and the motion carried.

Marsha moved to pay the librarian \$19.00 per hour for 30 hours per week beginning January 1, 2018. Bill seconded and the motion carried.

The next meeting will be January 11, 2018 at 6:00pm.

Bill made a motion to adjourn at 8:25 and Marsha seconded and the motion carried.

Respectfully submitted

William Johnson, Temporary Secretary

Transcribed by Maggie Sample