

# **The Ainsworth Public Library Donation Policy for Books, Cd's and Dvds**

## **What can I donate?**

Donations of gently-used fiction and non-fiction books for adults and youth, CDs, and DVDs are welcome and appreciated from March until our May booksale! (Memorial Day celebration in Williamstown) Exceptions may be made on a case by case basis by contacting the librarian.

## **How can I donate my items?**

You must make an appointment with the librarian to bring in your items to go through. You can do so by calling the library 433-5887 or emailing [Williamstownvtlibrarian@gmail.com](mailto:Williamstownvtlibrarian@gmail.com) The librarian has the right to accept and reject items based on the needs of the library.

## **Are there items you do accept?**

Please do not donate any of the following:

- VHS tapes
- Cassette Tapes
- Computer Manuals
- Condensed Books
- Out dated non-fiction
- Encyclopedias/ Dictionaries
- Magazines
- Text Books
- Damp/moldy books (throw in your trash)
- Books in poor condition: This includes damaged books with broken bindings, missing pages, soiled, musty, moldy, with smoke or water damage or writing in the them
- Mass-Market Books (these are the small, fat books)

## **How much can I claim as a charitable donation?**

We do not determine the value of the donation. Receipts can be provided designating how many items were donated. Please ask librarian for receipt, they will not be automatically given.

## **What happens to the items I donate?**

Items may be added to the library's collection, put into the Friends of the Ainsworth Library Booksale in May, used for the summer reading program as prizes or put on our sale shelf at the library.

**The library does not have the space for storing items  
of little or no monetary value.**