

SPECIAL MEETING OF THE AINSWORTH LIBRARY BOARD OF TRUSTEES
SEPTEMBER 27, 2018

CALL TO ORDER – Bill Johnson, chairperson, called the meeting to order at 10:00a.m. Present were Bill, Marvin Lasell, Helen Duke, Maggie Sample, Barbara Smith and Sarah Snow.

SET THE AGENDA – Sarah wanted to have conversations regarding some electrical and masonry estimates pertaining to the Library. Bill has removed Review of Open Public Procedures from our Agenda as it never really applied to this Board. The Public Comment and Questions has been moved to the beginning of the Agenda.

SECRETARY’S REPORT – Marvin made a motion to accept the Secretary’s Report and Helen Seconded the motion. Maggie made a motion to amend the motion because a sentence in the report needed to be removed from the minutes. It read “These discussions should not take place in open meeting. Executive Session is warranted when discussing Library employees.” Sarah requested that the names of the Library employees not appear in the minutes only the positions being discussed. Marvin seconded the amended motion and the motion carried.

OLD BUSINESS – Barbara Smith’s appointment to the Board was approved by the Selectboard. Welcome aboard Barb. There was discussion about the Bookkeepers position. Sarah said that she would like to do this. We will discuss this at our regular meeting.

NEW BUSINESS – The Board was presented with estimates for electrical work and masonry work. The Board will discuss this at our regular meeting so that we have time to review the estimates. Part of the electrical estimate is for replacements of the exit signs which the Fire Marshall said have to have battery backup. This seems to be necessary to complete now. Maggie made a motion to have the electrician fix the Exit signs now and we will consider the rest of the estimate at a later time. Marvin seconded the motion and the motion carried. Sarah will contact the electrician. Maggie suggested that maybe for the replacement of the lighting fixtures we should have more than one estimate. Also presented at this time was an estimate for waterproofing the building which is part of the upkeep for the outside. We will review this at the next regular meeting after the Board has a chance to look at the estimate.

BUDGET – The budget was not accepted as written and presented. The wage section was increased to reflect a motion made by Helen to make the Librarian’s position 40 hrs weekly. Barb seconded the motion and the motion carried with Marvin abstaining from the vote. Maggie made a motion to increase the pay for clerk’s to \$12.00 an hour based on performance and merit. Marvin seconded the motion and the motion carried.

Respectfully submitted
Maggie Sample, Secretary

11:15 pm. The Secretary had to leave and Barb Smith took over writing the minutes.

While Bill refigured the numbers for wages, FICA and unemployment for the new Budget, Sarah took us through the remaining line items. A question was raised about pre-buying the heating fuel next winter. Something to look at. The increase for wages, FICA and unemployment will be a total of \$6,805.00. The new budget total will be \$78,594.00. A motion was made by Marvine to ask the Town for \$78,594.00 in the budget for wages, FICA and unemployment. Helen seconded the motion and the motion carried. A motion was made by Helen to have the library contribute \$2,000.00 toward the budgeted amount. This was seconded by Marvine and the motion carried.

The next regular meeting of the Board will be October 11, 2018 at 10:00am.

Meeting Adjourned

Respectfully submitted
Barb Smith, Trustee