

**Ainsworth Public Library
Board of Trustees
Meeting
Thursday, March 21, 2019
10:00 a.m.**

Present: See Attached List

Called to Order: 10:04 a.m.

Elect Officers:

Carol made motion to elect Bill Johnson as Chairman of the Board. Helen second. So moved.

**Bill made motion to elect Helen Duke as Vice-Chairman. Carol second. So moved.
Secretary – no nomination**

Set the Agenda:

Helen made motion to amend the agenda to add amending bylaws to add Treasurer back as an officer and to elect a Treasurer. Karla second. So moved.

Public Comments:

None

Friend's Report:

None

Secretary's Report:

Helen and Bill accepted the meeting minutes of 2/7/19.

Financial Report:

Jenn Allard presented a spreadsheet of the Librarians Health Insurance and VEMERS.

Karla asked about the separate checkbook and stock certificates.

Gary Storrs from the Williamstown Trustees of Public Funds attended the meeting.

The Trustees will have a meeting on 4/2/19 at 7:00 p.m. at the Town Office. The Library Board will attend and bring the stocks to the meeting. The Library Board will look into any stipulations of spending then decide how to proceed with disbursements.

Carol made motion to approve Warrant #882. Helen second. So moved.

Helen made motion to approve payroll 2/26/19 and 3/11/19. Carol second. So moved.

Helen made motion to accept financial report of 3/21/19. Carol second. So moved.

**Jackie will do a Standing Order List for the next meeting. Carol made motion to accept.
Helen second. So moved.**

Bill to add changing Librarian to salaried versus hourly to next meeting agenda.

New Business:

April 3rd special meeting with Lara Keenan from the Vermont Department of Libraries. Bill will try to change meeting to start at 9:30 a.m.

Karla made motion to amend the bylaws to add position of Treasurer as officer and add the duties of the Treasurer to the bylaws. Carol second. So moved.

Karla and Helen will draft the duties for the April 11th, meeting.

Karla made motion to elect Jennifer Allard as Treasurer on the Library Board contingent on the appointment to the Library Board by the Selectboard at the 4/8/19 meeting. Carol second. So moved.

Executive Session:

None needed.

Next Meeting:

Special Meeting 4/3/19

Next Regular Meeting 4/11/19

Adjournment:

Helen made motion to adjourn at 11:30. Carol Second. So moved.

**Respectfully Submitted,
Jackie Higgins**

Ainsworth Public Library Board of Trustees
3/21/19 Sign In Sheet

Jenny Allard
Lara Conrath
Melissa Duke
Wendy
Jacqueline Higgins
Sally Stoppa
Karen D. Beck