

January 14, 2016
AINSWORTH PUBLIC LIBRARY
TRUSTEES MEETING

The meeting started at 6:03 p.m. with Marvine, Ann, Kim, Roberta, Meghan Davis and Karen Bell in attendance.

Secretary's report – Ann made a motion to accept the secretary's report with the following change: Change Beth & Roberta will work on the Annual Report for the Town to Beth & Marvine will work....; Kim seconded. So moved.

Treasurer's report – Beth is ill, no treasurer's report this month.

Librarian's Report –

- Helen Duke has offered to take care of the trash & recycling during Jim's absence.

Thank you, Helen!

- Roberta may purchase the cleaning products that Helen Duke requested for cleaning the library.

- Roberta wants to schedule 2 activities for Summer Reading and submit the required paperwork to get the \$100 stipend from the Department of Libraries. Approved.

- The Friends of Ainsworth Public Library be asked to purchase the awards books for 2015/2016 and 2016/2017.

Kim will update the Library Policy for review at the next meeting.

The proposed volunteer policy is tabled until February's meeting.

Discussion about scheduling hiring interviews next week. It was decided all interviews will be conducted on January 19th & 21st at 6:00, 6:30 and 7:00 PM. Kim will contact the applicants to schedule their interviews.

Discussion about interview questions. Kim will provide copies of the questions to the hiring panel the night of the interviews.

Roberta presented a new contact list for Trustees and volunteers, it needs some updating/correcting. She will provide a revised version at February's meeting.

Next meeting is February 11, 2016 at 6:00 PM.

Kim made a motion to adjourn; seconded by Ann. So moved. Meeting adjourned at 7:00 PM.

Respectfully submitted,
Kim M. Siner, sec.