

AINSWORTH PUBLIC LIBRARY
TRUSTEES MEETING
March 17, 2016

The meeting started at 6:03 p.m. with Marvine, Ann, Meghan, Kim, Roberta, Sarah and Karen Bell in attendance.

Marvine welcomed Meghan to the Board as a new Trustee.

Election of Officers:

Chair: Kim nominated Marvine; Ann seconded. So moved.

Secretary: Ann nominated Kim; Meghan seconded. So moved.

Assistant Treasurer: Kim nominated Meghan; Ann seconded. So moved.

Secretary's report – Ann made a motion to accept the secretary's report; Meghan seconded. So moved.

Kim: - purchased and donated shades for the children's room
- purchased 2 computers and 1 printer from Staples for \$1419.90
- spoke with Jim Bertolini. He wants to come back to the Board but is unsure when that will be possible.

Treasurer's report – Kim made a motion to accept the treasurer's report; Meghan seconded. So moved. Ann reported the balance of the Beth Warrell Memorial Fund is \$1507 plus.

Librarians' Reports – Meghan asked a few questions about February's Librarians' report.
Old Business:

Policy review and discussion- Staff & Board members will continue to review and offer suggestions at April's meeting.

Kim made motion to allow Sun Common to hold an informational meeting at the Library, during Library hours. It must be clear this is not a Library function and the Library will not advertise it. Meghan seconded. So moved.

After some discussion and clarification it was determined we will not create/order new library cards.

Discussion about Library logo - Board agrees to use one logo; Karen will present this to the Friends at their next meeting.

New Business:

Conti Oil sent notification that the fuel storage tank does not meet current regulations. Ann will call them to discuss options and get an estimate.

Kim made a motion to submit a ¼ page ad to the Williamstown Middle High School yearbook for \$50. Meghan will design the ad for Board review.

Petty Cash – discussion about where to keep it and how to manage it.

Kim will call Helen Johnson to ask about having someone build the bulletin board for the entry way.