

**AINSWORTH PUBLIC LIBRARY**  
**TRUSTEES MEETING**  
**October 8, 2015**

The meeting started at 6:05 p.m. with Marvine, Beth, Ann, Jim, and Kim in attendance. We were joined by Meghan Davis from The Friends and Jeremiah Kellogg from the Dept. of Libraries.

Jeremiah gave the board an overview of KOHA. He mentioned Jill at the Waterbury Library as a resource. Catamount Library Network, the consortium that provides our access to KOHA, has monthly meetings in Ludlow that we can attend. There are also online meetings for the catalog group. Jeremiah will email Kim some contacts for Catamount. There are KOHA tutorials on the ByWater website. Jeremiah stated they are quite good. When asked about One Click Digital and Listen Up Vermont, Jeremiah recommended Listen Up Vermont. He will email information about both to Kim. Kim will research Listen Up Vermont to determine when and how to join as well as costs. Kim will email Jeremiah the 5-year plan. Jeremiah left the meeting at 6:50 p.m.

Secretary's report: Jim made a motion to accept the report. Beth seconded; so moved.

Treasurer's report: Kim made a motion to accept the treasurer's report. Jim seconded; so moved.

Librarian's report: Front screen door handle needs to be replaced. Kim will check with Poulin's Ace Hardware for a replacement and v-strip to put around the doors. Kim, Jim and possibly Beth and Meghan will put window plastic and v-strip up for the winter heating season. Kim will check with Helen Duke regarding her recommendation for a vacuum cleaner. If she has no preference, Kim will get one from Sears.

New Business –

After discussing the finances of some of our CDs and investments, Ann suggested adding \$500 to the Ainsworth Colby CD to bring it up to \$3,000.

Jim will call Williamstown road maintenance about the metal stakes on the corner of Routes 14 and 64 to have them straightened up or replaced.

Discussion followed, led by Jim, about the cost of ink cartridges for the printer at the librarian's desk. Jim will ask Roberta how much color printing is done at the Library.

Kim presented the interview questions used the last time we hired a librarian for review. Discussion, corrections and fine tuning of the questions followed. Kim will print the updated interview questions for use next week. Kim will contact the four applicants to schedule interviews on Thursday, October 22, beginning at 6:00 p.m.

Next meeting is November 12, 2015 at 6:00 p.m.

**AINSWORTH PUBLIC LIBRARY**  
**TRUSTEES MEETING**  
**September 10, 2015**

The meeting started at 5:58 p.m. with Marvine, Beth, Ann, Jim, Robert, Karen Bell and Kim in attendance. We were joined by John Taylor and Meghan Davis.

Marvine asked John about changing the library's website. He and Meghan Davis have discussed making changes to the site; Meghan will not be "stepping on toes". She has volunteered to take on the project. Jim volunteered to learn how to manage the new site. Meghan wants to know when/if they can move forward with the project. She has secured the new website name and paid the startup costs as a donation. Marvine asked if we need to budget money for the site in the future. The answer is yes, about \$50/year according to John. The next question is which entity will cover the cost, The Friends or The Board. John left the meeting at the end of this discussion.

Secretary's report: Beth made a motion to accept the report dated August 13, 2015. Ann seconded; so moved. Jim made a motion to accept the report dated August 27, 2015. Beth seconded; so moved.

Treasurer's report: Kim made a motion to accept the treasurer's report. Ann seconded; so moved.

Librarian's report: Robert reported that Jennifer Jolls is covering the library on Sept. 11, 2015. Jim volunteered to cover on Sept. 12, 2015.

Marvine stated that we have to do the budget this evening. Next year we'll plan to do it in August. Beth handed out copies of the proposed budget she and Ann had put together. Kim made a motion to accept the budget proposed by the treasurer. Jim seconded; so moved.

Kim brought up a discussion about eBooks through VT DOL. She will invite Brittney Wilson to the November meeting; she's the point of contact for eBooks on the VT DOL website.

Robert brought up a grant application he received to assist with inter-library loan costs. It needs to be signed by the Board Chair of Librarian and returned by Sept. 22, 2015. Marvine approved the application and signed it.

Robert submitted his resignation effective Sept. 24, 2015.  
Jane submitted her resignation effective Sept. 27, 2015.

Marvine thanked Meghan and Karen for joining us and they departed at 6:47 p.m.