

**Small Group Meeting with Trustees of APL and Friends of APL
June 30, 2021**

The meeting was brought to order by Helen Duke at her home at 9:34 a.m.

Present: Helen Duke, Karla Perkins, Eileen Corriveau, ilene elliott, and Sheila Menard

July 3 Field Day Event

Helen gave us an update on the plans for an old-fashioned field game day that is scheduled for Saturday, July 3, from 11:00 a.m. – 3:00 p.m. at Williamstown Elementary School in the lower field. Tammy Griggs is planning to bring five people to help out with the games. She is also planning on performing a couple of skits. Arrangements for the set-up, food, and cooking have been made. Sheila will work from 11:00 a.m. – 1:30 p.m., and Eileen and ilene will work from 12:00 – 3:00 p.m. We will be at the finish line, declaring the winners for the races and taking names and ages of the participants. In case of bad weather, Helen will call off the event by 9:30 a.m.

July 10 Bottle Drop and Cookie Sale

We finalized plans for our bottle drop and cookie sale that is scheduled during the town-wide community yard sale on July 10, from 9:00 a.m. – 12:00 p.m. As usual, this sale is by donation.

We will set up at least two canopies (one of Helen's, one of ours, and maybe one from Karla). We will need four people to set up the canopies. Ilene will ask Ricky if he can help and Eileen will contact someone. We will have three to four tables (probably one table from Karla, two from Helen, and one from the Library). One of the tables will be for a few books. Sarah plans to donate some juvenile books from the Library, and Eileen and I are planning to bring a few of our own.

Karla will provide the truck for the bottles and will turn them in for recycling. She will ask someone to put the bottles in the truck for the donors.

Several people who have baked for us in the past have been contacted by ilene, and at this time we will have about 20 dozen cookies. The people at this meeting also plan to make cookies, so she is aiming for about 30 dozen. She will contact the bakers to confirm prior to the event. Bakers should bring the cookies in containers or platters and covered with see-through wrap. They need to be labeled as to kind and clearly marked whether or not they contain nuts. It would be helpful if the baker's name is on the container. Eileen and ilene will check the Friends' closet for bags, gloves, tablecloths, and other items we may need. They will also look for our donation bottles and our sandwich board or a white-board. Helen said she has the keys and a cash box.

As of the time of this meeting, the work schedule is as follows:

Eileen, Helen, Duke, & Karla	8:00 – 10:00 a.m. set-up & begin sale
Perhaps 3 other people (haven't been asked yet)	8:00 – 9:00 to help set up
ilene	8:30 – 10:00 a.m.
Sheila and Helen	10:00 a.m. – 12:00 p.m.
Eileen	11:30 – close
Karen	11:00 – 12:00 (take cash at end)
John Perkins & another person to help take down (hasn't been asked yet)	Close

Workers should bring their own chairs and water.

Eileen will cancel if there is a thunderstorm.

Other

Eileen would like to start having regular meetings beginning in August, but it depends on whether there are any restrictions in using the Library due to Covid-19.

Adjournment

The meeting adjourned at 10:52 a.m.

Respectfully submitted,

Sheila Menard