

**Minutes for Ainsworth Public Library Trustee's Meeting**  
**Ainsworth Public Library**  
**Friday, November 12<sup>th</sup>, 2021**  
**(unofficial)**

**Time:** 10:05 AM

**Call to Order:** Helen called meeting to order.

**Attendance:**

Helen Duke – Trustee Chair  
Tammy Griggs – Trustee Secretary  
Sarah Snow – Librarian  
Kathy Retchless  
Jill Plastridge  
Karla Perkins

**Public Comments:** No public present.

**Friends Report:** None

**Secretaries Report:**

Motion made to wave the reading of the following minutes that need approval:

Motion made by Jill Plastridge

Seconded by Tammy Griggs

Passed

- September 2<sup>nd</sup>, 2021
- October 8<sup>th</sup>, 2021 – (note that Karla Perkins was against the acceptance of these minutes.)
- October 22<sup>nd</sup>, 2021
- November 5<sup>th</sup>, 2021

Karla Perkins and myself reported on the questions brought to the town on the budget.

Motion made by Kathy Retchless to accept the above minutes.

Seconded by Tammy Griggs.

Passed.

Secretary brought to the attention of the Trustees the signing of the agreement. There was discussion about number 7 & 8. We will ask the board to change the wording in number 7 and add "if needed." We will discuss number 8 with the Select Board on how we can rectify this.

**Chairperson Report:** The Chair thanked the Trustees and the community for their support with Trunker Treating. Because of their support we were able to serve the community and raise \$150.00 for the library. Next year we would like to have more trunk participation.

The Chair reported that she has asked Jill Plastridge to fill in as assistant Chair in her absence. Over the next few months, she will be working with Helen Duke to learn the position and be giving the Chair's report as a start.

**Treasurer's Report:** Sarah Snow gave the Treasurer's report and warrants were signed. Sarah explained to our newest Trustee Kathy Retchless how to read the warrants and the procedure we follow according to the Town.

Motion made by Tammy Griggs to accept the Treasurer's Report.  
Seconded by Kathy Retchless.  
Passed.

**Librarians Report:** Librarian report that we received two grants:

1. A grant for postage in the amount of \$536.71.
  2. American Reserve Plan Act in the amount of \$5262.37. This money was originally designated to pay for a new sign in front of the library and a new bench. Because of cost of living going up since COVID. We are not sure if there will be enough of the grant leftover to pay for bench.
- Don Thurber will not be able to continue to shovel this winter due to a back injury. We will post the job with the town requirement that whoever we hire must have their own insurance.
  - In December the Ainsworth Library will be doing a gingerbread house contest for both Adults and Children. Theme is "*Seasons Reading.*"
  - It will begin December 1<sup>st</sup> and end December 18<sup>th</sup> at which time the trustees will vote on the top three winners of both Adults and Children.
    - Prizes will be as follows:
      1. First prize Adult \$35.00 gift certificate to Pump-n-Pantry  
First prize Child \$35.00 gift certificate to Walmart
      2. Second prize Adult \$15.00 gift certificate to Pump-n-Pantry  
Second prize Child \$15.00 gift certificate to Walmart

Motion made by Tammy Griggs to accept the Librarian's Report.  
Seconded by Kathy Retchless.  
Passed.

**Old Business:**

Town Budget – Trustees discussed how to rework our budget to stay within the guidelines of the town by not going over a 4% increase. Due to wage increase statewide, trustees decided the 4% increase would go towards wages and FICA. \$1000 of the increase will go into FICA and the balance of \$3899.48 will into wages. All other increase on the budget will be put on a

separate line-item article for March 2022 Town Meeting. This will be presented to the Town Select Board budget meeting on Monday the 15<sup>th</sup>.

Motion mad by Tammy Griggs to accept town budget adjustment.  
Seconded by Jill Plastridge.  
Passed.

Original figures of the budget were off by .65 cents. Amendment proposed by Tammy Griggs to the amend the original budget figures.

Motion made by Jill Plastridge to accept the amended amount.  
Kathy Retchless seconded.  
Passed.

**New Business:**

Auditor Info. – Sarah reported that the Department of Libraries cannot legally give us a name of an Auditor. She researched on a web site “AM Peisch”; there are four offices in Colchester, VT. Trustees asked Sarah if she would call for a consultation and get information on the cost.

EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313

Next Meeting December 10<sup>th</sup> at 10:00 AM

**Adjournment:**

Motion to Adjourn made by Jill Plastridge.  
Seconded by Kathy Retchless.  
Passed.

**Time:** 11:50 AM

**Minutes submitted by:** Tammy Griggs, Trustee Secretary