Minutes for Ainsworth Public Library Trustee’s Meeting  
Home of Helen Duke  
Wednesday, August 18th, 2021

Special Meeting of the Board of Trustees

**Time:** 6:00 PM

**Call to Order:** Helen Duke, Chair called meeting to order.

**Attendance:**
- Helen Duke – Trustee Chair
- Tammy Griggs – Trustee Secretary
- Carol Corneille
- Jill Plastridge
- Karla Perkins

**Director Evaluation:**

Board of Trustees discussed and revised Director/Library Performance Review.
- Materials used for the revision were provided by Chair and Karla Perkins.
- Using the Librarian job description in the Ainsworth Policy, Department of Libraries and the Library Clerk Performance paper the board was able to create an appropriate evaluation sheet for current and future Director/Librarians of the Ainsworth Library.

Motion made by Carol Corneille to accept 2021 Director/Librarian Performance Review sheet. Seconded by Jill Plastridge. Motion Passed.

We will have a meeting on September 2\textsuperscript{nd} to discuss giving the Librarian a raise as well as a bonus for all her hard work through COVID 2020-21.

**EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313**

Next Special Meeting September 2\textsuperscript{nd} at 12:00 AM

**Adjournment:**
Motion made by Tammy Griggs to adjourn. Seconded by Jill Plastridge. Motion Passed.

**Time:** 7:15 PM

**Minutes submitted by:** Tammy Griggs, Trustee Secretary