Minutes for Ainsworth Public Library Trustee’s Meeting  
Ainsworth Public Library  
Friday, April 15th, 2022  
(Official)

Time: 10:05 AM

Call to Order: Helen Duke, Chair called meeting to order.

Attendance:
Helen Duke – Trustee Chair  
Tammy Griggs  
Sarah Snow – Librarian  
Jill Plastridge – by phone  
Tabitha McGlynn – by ZOOM  
Kelli Descoteaux – community member  
Robert Kennedy – community member

Public Comments: None  
Friends Report: None

Chairperson Report: Chair, Helen Duke advised the Trustees we had a lot to go over so we need to stay on task. Read letter from Matthew Shagam of RC Law. Trustees went over letter and added any questions or rewording before finalized. Tammy Griggs will be contact between Trustees and Matthew Shagam.  
Motion made by Helen Duke to make Tammy Griggs the contact between Trustees and Matthew Shagam.  
Seconded by Tabitha McGlynn.  
Passed.

Secretary Report: Approval of March 11 and March 18, 2022 minutes.  
Motion made by Jill Plastridge to wave the reading of the minutes.  
Seconded by Helen Duke.  
Passed.  
Motion made by Tammy Griggs for minutes to be accepted as read by Trustees.  
Seconded by Jill Plastridge.  
Passed.

New Business:
- Next COVID Phase: Trustees agreed to open the Library on Wednesdays. Masks will remain optional. Trustees will continue to monitor rise in COVID and revisit mandate at next meeting.  
- May Fundraiser: Painting and Art Show will be moved to May 21st flee market. Helen Duke will sell them at her booth.
• Trustees discussed “Friends” asking for help with baking for their fundraiser in May and June. They are looking for cookie donations. Monies they raise will help the “Friends” pay Ainsworth Library what is owed.
• Trustee Jill Plastridge will ask the boy scouts to help put up tents.
• Trustee Jill Plastridge will attend select board meeting in May.
• The Gardens ask Librarian if we could do a separate book group. Trustees asked her to offer an online book group, or they can come to the library and join the book group that is currently happening. We can also offer to purchase their books for them.

Treasurer’s Report: Warrants signed
Motion made by Helen Duke to accept Treasurer’s Report.
Seconded by Tabitha McGlynn.
Passed.

Librarian Report: Ainsworth Library received a grant in the amount of $300.00.
• Librarian, Sarah Snow still has not received her bonus or raise.
• Chair, Helen Duke spoke with Jackie Higgins, Town Manager, and wrote letters as agreed upon at our last meeting and brought them to the town. Chair has been trying to find out the amount of back pay that is owed to Librarian, Sarah Snow.
• Trustees need to address why Librarians health insurance was cancelled and paid late. And was any other town employee’s health insurance cancelled and paid late?
Motion made by Tammy Griggs to pay Sarah Snow her bonus of $500.00 out of Ainsworth Library account.
Seconded by Jill Plastridge.
Passed.
Motion made by Tammy Griggs address the back pay owed to Library with Matthew Shagam, RC Law.
Seconded by Helen Duke.
Passed.
Motion made by Tammy Griggs to accept the Librarian’s Report.
Seconded by Helen Duke.
Passed.

Old Business: April Select Board meeting – Chair attended and addressed the select board about the handicapped parking at the Library. Select board responded there is no money for it.

EXECUTIVE SESSION IF NEEDED – 1 V.S.A. § 313

Adjournment
Motion made by Jill Plastridge to adjourn.
Seconded by Seconded by Tammy Griggs
Passed.

Time: 11:09 AM

Minutes submitted by: Tammy Griggs, Trustee