

2338 VT RTE 14
Williamstown, VT

Board of Trustee Meeting Minutes

Submitted by Jill Plastridge

Present: Helen Duke, Jill Plastridge, Sarah Snow, Russ Hotchkiss (by phone),
Jackie Higgins (public), Monique Hayden (public)



AINSWORTH PUBLIC LIBRARY
Est. 1911 • Williamstown, VT
www.ainsworthpubliclibrary.org

Thursday, November 10, 2022 10AM

Call to Order: 10:02

Public Comments

-Volunteers- Monique Hayden

Helen let Monique know that the Trustees are not going to address volunteers in the library until April 2023. She suggested Monique get in touch with the Friends of the Library to volunteer. The main issues are ventilation and the number of people being allowed in the library at this time due to Covid.

Friends Report: Sarah mentioned the Friends will provide the holiday tree this year. We will have hats, scarves, mitten collection and food for the Food Shelf.

Chairperson Report: Helen asked that if people have ideas, they follow up on them.

Secretary Report:

Approve Meeting Minutes: Oct 14 (not submitted).

Oct 19 Russ motioned to accept the minutes for Oct 19, Helen seconded, so moved.

Treasurer Report

Approve and Sign Warrants

Jill made the motion to accept the Treasurer's Report and the warrants as presented. Russ seconded, so moved.

Jackie presented the requested reserve fund information to the group. There was not discussion on it.

Librarian Report

Sarah informed us that Autumn gave notice and Linda will take the hours for the newsletter, FPF and other announcement forums. Helen made a motion to accept the report, Russ seconded and so moved.

Helen asked Jackie how many hours an employee can have before insurance is paid. Jackie said 21 hours and they can buy in, 30 hours and the town pays.

Sarah asked about the Trustees plans for shoveling. Helen will call 2 local companies and get estimates and will then call Trustees to vote. Sarah asked that it be figured out by next Friday because of the season. (11/18/22)

Jill made a motion to get Dusty Mills a gas card of \$50 to thank him for all of his volunteering efforts. Helen seconded, so moved.

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Old Business

November Selectboard Meeting: The meeting is not until 11/14/22 and Jill will attend. Russ will also try to attend.

Trunk or Treat Report Jill reported there were 8 vehicles, 150 children and \$100 were made in donations. There was excellent feedback on the event from patrons.

Article, Investment Information and Blurb for the Town Report 2022 Sarah mentioned that they are in the folders to review. Jackie confirmed they were submitted on time to the Town.

Blurb for website/social media: TABLED

November 12 & 19 Harvest Centerpiece Event: Helen will do the 12th shift and Jill the 19th. Helen will call Carol Corneille to see if she wants to volunteer. Jill will call Monique to see if she wants to volunteer. November 16 at 10AM there will be another craft session to make more.

New Business

December Fundraiser? We will not do one.

December Selectboard Meeting: Who is going? Helen is going.

Annual December Gingerbread House Event: Helen made a motion to spend \$100 on the prizes. Russ seconded, so moved. Jill and Sarah will work on getting the prizes. Sarah will make the poster. Voting will take place on Friday, December 16 at 10AM by the Trustees.

Shelves for storage room? Tabled

Information Event: Tabled

EXECUTIVE SESSION IF NEEDED – 1V.S.A.313

Adjournment : Jill made a motion to adjourn at 11:11AM, Helen seconded, so moved.

Next meeting: Friday, December 08, 2022 10AM