

Ainsworth Public Library
Board of Trustee Meeting Minutes
Submitted by Jill Plastridge 3/7/23

Present: Helen Duke, Russell Hotchkiss, Jill Plastridge, Tabitha McGlynn, Sarah Snow
Dusty Mills (public)



AINSWORTH PUBLIC LIBRARY
Est. 1911 • Williamstown, VT
www.ainsworthpubliclibrary.org

Friday, February, 17, 2023 10 am

Call to Order : Jill made a motion to open the meeting at 10:09. Seconded by Russ. Motion passed.

Added to the agenda: Mask policy, hours for library.

Public Comments: N/A

Friends Report: The first meeting of the year will take place on Thursday, March 9 at 6PM

Chairperson Report: Helen made the reminder to commit to and follow through with any idea you come up with for the library.

Secretary Report: Jill made a motion to accept the Jan 13 minutes. Tabitha seconded. Motion passed.

Treasurer Report: There was a discussion on the amount on the monthly ledger from the town balance being different from the balance from the monthly bank balance, quarterly bills, and missing checks on the bank report. Russ made a motion for Helen and Jill to make an appointment with Jenn to ask the questions. Jill seconded. Motion passed. The Trustees decided not to pay the Insurance reimbursement dated 1/20/23 until the meeting with the Treasurer in order to get clarification. Russ made a motion to accept the Treasurer's Report and warrants. Helen seconded. Motion passed.

Librarian Report: There was discussion on how busy the library has been during the two traditionally slowest months of the year. Helen made the motion to accept the Librarian Report. Russ seconded. Motion passed.

Old Business

January Selectboard Meeting: Who went? Report?: Jill and Russ went. Nothing to report.

Blurb for website/social media: Dismissed

Winter Information Event: Jill and Russ met as a committee to discuss ideas for handouts for town meeting last week. Jill committed to making trifolds and re-working the info. card we already have. Helen will check with the printer on the cost of making 75 information cards and will let the other trustees know by phone what the cost is. The trustees decided not to have a table at town meeting but instead will put the info cards on chairs and request the moderator to let them speak.

Shelves for storage room: Russ is working with Home Depot to see if we can get shelves at a reduced rate or maybe free. Discussion was had that we will make a decision at the April meeting what steps we will make next.

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Cookie Fundraiser How Did it go?: We made \$110. Discussion that next year, we have cookies available for sale the week after the sale as patrons did have an interest and that is what we offered in the past.

February Selectboard Meeting: Who is going? Helen and Jill attended as did the library lawyer. Mr. Cassidy presented the MOU to the Selectboard. The Selectboard listened to his points and Mr. Cassidy recommended that they have their lawyer look it over. Mr. Cassidy is planning on following up at the March Selectboard Meeting. Jill will make sure that the library is on the agenda for the March meeting.

“We are not just books “ campaign: Russ made a motion to purchase a pass for the Billings Farms for \$75. Jill seconded. Motion passed. Sarah will contact the Farm and get the pass.

Trustee signatures: Discussion that the Town Clerk told Helen that signatures were not required for Dusty Mills to get on the board for the one year term. Russell had his signatures delivered to the Town Clerk and will appear on the ballot.

New Business

March Fundraiser?: The Trustees decided since they have so much work to do to prepare for Town Meeting they will not have a fundraiser this month.

March Meeting: Helen, Russ, and Jill will explain the budget at Town Meeting. Helen will ask the moderator for permission for the trustees to speak.

Masks: Helen made a motion to make masks optional. Russ seconded. Motion passed.

Library Hours: Discussion was had that pre-covid, the library was open 2 nights until 7PM. Motion was made by Jill that we will be open W 10-7PM (inter library loan day) and Friday 2-7PM. Helen seconded. Motion passed. Helen will contact Faustine with the change of her hours. (When she was hired there was an understanding that her hours would change when the Covid restrictions were lifted.)

Executive Session: Helen made a motion to go into Executive Session to discuss evaluation of an employee. Russ seconded. Motion passed. Russ made a motion to set up a meeting with employee that Helen and Jill would facilitate. Jill seconded. Motion passed. Helen will set up the meeting with employee.

Adjournment : Russ made a motion to adjourn at 12:15PM. Jill seconded. Motion passed.